

Purpose: To represent and advocate for all Auckland city centre residents to Auckland Council and other relevant agencies/organisation. The purpose of such representation is to make known the concerns of residents, to work for the best possible living environment and to support community building in the central city.

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Auckland City Centre Residents' Group (CCRG) AGM: MINUTES

Monday, 5 November 2018

Location: Betty Wark Room Ellen Melville Centre, Freyberg Place, Auckland City Centre

Time: 6pm

Present: Adam Parkinson (Sec), Fiona McLaughlin (Treas), Kathy Ross (C), Tim Hannah (C), Emily Reeves (C), David Roos (C), Audrey van Ryn (M), Richard Northey (M), Robyn Northey (M), Lorraine Harvey (M), Maurice Harvey (M), Mik Smellie (M), Alastair McKenzie (M), Jill Stewart (M), Jennifer Lamm (M), Andre Andrews (M), Sri Maxwell (M), Helen Bernstone (M), Michael McKeown (M), Mark Laurent (M), Bruce Butler,

Apologies: Noelene Buckland (Chair), Julie Hofer, Tim Coffey, Ardeth Lobet (C), Kristina Pickford (C), Antony Phillips, Marjorie McClean, Julie Hofer, Noel Ellis, Clive Harvey

Meeting Chair: Adam Parkinson

Adam opened the meeting by welcoming members, Waitemata Local Board Rep and guests, and briefly outlining the major items in the agenda. He referenced the Chair's comprehensive report, and the very large and varied amount of work undertaken during the year across many portfolios and areas of interest that residents have, as evidence of CCRG's determination and enthusiasm to fulfil its stated Objectives. He thanked everyone for their contributions and dedication.

AGENDA

1. Receive and confirm the minutes of the last CCRG AGM 6 November 2017 (**attachment A**)
Moved: Emily, Seconded: Kathy CARRIED
 2. Receive the Chair's annual report & thank the Chair (**attachment B**)
Moved: Mik, Seconded: Fiona CARRIED
 3. Receive and approve the annual financial statement and report for the previous year, prepared by the Treasurer (**attachment C**). (**Fiona also has filed the annual tax return**)
Moved: David, Seconded: Tim CARRIED
- Fiona also spoke to the need for care and thought when receiving funds into the CCRG bank account that are not directly for CCRG purposes.
4. Special Resolution to Adopt Proposed Rule Changes to the CCRG Rules (Constitution) (**see attachment D for proposed Rules changes**)
Moved that the special resolution be approved : Michael, Seconded: Adam CARRIED
 5. Establish any annual membership subscriptions for the following year.
Full Individual Membership: \$25
Associate Individual Membership: \$25
Affiliate Membership: \$50
Unwaged membership: \$10

Moved: Adam Seconded: Michael CARRIED

6. Receive Nominations for, and Elect a Committee for the next year, comprising up to ten members of the CCRG.
Nominations and Positions received:

Chair – Noelene Buckland	David Roos – Committee Member
Deputy Chair – Emily Reeves	Kathy Ross – Committee Member
Secretary – Adam Parkinson	Michael McKeown – Committee Member
Treasurer – Fiona McLaughlin	Mik Smellie – Committee Member
Antony Phillips – Committee Member	Sri Maxwell – Committee Member

Moved all be elected: David Seconded: Tim CARRIED

7. **Appoint an auditor** if so decided. It was moved that no auditor be appointed.

Moved: Adam Seconded: Fiona CARRIED

8. **CCRG Portfolios** Assign Portfolios to Members (Committee or non)

Key Meetings/groups:

- Transport: Adam, David, Alastair
- Environment & Parks: Noelene
- Development: Noelene, Alastair
- Community: Audrey, Kathy, Sri
- Auckland City Centre Advisory Board: Noelene, Adam
- Waitematā Local Board: Adam, Emily
- Heart of the City: Noelene, Adam
- Media: Emily
- POAL: Michael, Ardeth, Tim Coffey, Alastair
- Auckland City Centre Network: Kathy, Richard
- Emergency Management: Jennifer
- Taskforce on Alcohol and Safety, Noise, City Events: Emily, Richard (WLB)
- Cultural, CCRG Events: Sri
- Social Media/Website: Adam (Web/FB/Twitter/Neighbourly), Emily (Instagram), Alastair (Greater AKI)
- RFA: Tim Hannah
- Domain: Michael, Julie
- Universities: Noelene
- AC36 CLG: Noelene, Adam, David
- Other Issues - as determined by people as they arise and have the enthusiasm and time and to pursue or assist with.

9. **CCRG Mission & Positions:** Annual Review of CCRG Mission and Positions (see below)

Moved that the Mission and Positions be adopted : Michael Seconded: Sri CARRIED

Our Mission

Is to represent and advocate for all Auckland city centre residents, to Auckland Council, the Waitemata Local Board and other relevant agencies & organisations.

The purpose of such representation is to make known the concerns of residents, placing their interests and concerns at the centre of all decision making that affects residents in the city centre, and by doing so work towards achieving the best possible living environment.

We work to support community building in the city centre.

CCRG welcomes the diversity of representation from all sectors of the community and seeks to create an environment where everyone feels welcomed, affirmed and supported in line with the spirit of the UN Universal Declaration of Human Rights.

We look to cooperate and engage with other Auckland City Centre organisations having similar objectives.

Our aim is to continually work to improve the liveability and quality of the city centre.

Our Positions

Transport

Pedestrians, cyclists and Public transport, must have priority over private transport in all transport related projects in, and around, the city centre.

Our primary focus is to support the integrity of the City Centre Masterplan as the primary delivery model for all city centre projects including various forms of transport that favour environmentally friendly options.

The CCRG expects that all private use of public street space should come at a cost to the user with that revenue spent dedicated to improving the public realm.

Parks, Community & Lifestyle

Great public spaces are the identifier of cities – these are the places we all enjoy, remember, photograph, play, meet others, and relax in irrespective of which city we find them.

Public Spaces, in all their forms, are precious assets that improve everyone's lifestyle and must be maintained, enhanced, and increased. The city centre does not have enough open space, so if any existing public space needs to be modified, for whatever reason, the outcome must be a better public space option for residents.

In any decisions made about the use of current, or future public spaces, the simple recreational needs ("third spaces") of the residential community, is to be considered of equal or greater importance to that of events and commercial needs.

Auckland Development

Along with any with any growth in the city centre, improved public transport, quality public spaces and a healthy environment must always be prioritised.

The CCRG focus is to ensure that the funds raised through the city centre residential targeted rates are spent on projects that have a measureable benefit for residents and are not used as a subsidy for other interests.

Economic and Cultural

Auckland's ability to understand, appreciate and celebrate our own, and other cultures, is the key to our economic future.

Along with great public spaces the CCRG, strongly supports the concept that Auckland as a great place to live will have a major influence on future economic success and cultural enrichment.

Governance and Support

Open and transparent governance practises provide the essential structure that underpins the legitimacy of public sector leadership.

The CCRG will work with the Auckland Council family and the Auckland City Centre Advisory Board to ensure that the voice of all groups of city centre residents is at the centre of any decision making within the city centre, in particular as regards expenditure of the city centre targeted rate.

Environmental Management & Regulation

Residents are entitled to a healthy City Centre environment

The CCRG will advocate for and cooperate with others:

- a) that noise, air and light pollution in all forms are significant issues and must be managed to limit the impact on residents, while maintaining a vibrant city centre
- b) for a physically clean city & to find opportunities to reduce waste, increase recycling & limit the impacts of rubbish
- c) that antisocial behaviour be appropriately managed to ensure the perception and the reality, of a safe city centre
- d) to ensure that the air, waterways and beaches connected to the city centre, are clean and safe for human use.

Motion: that the CCRG positions above be adopted

Moved: Mik Seconded: Sri CARRIED

10. E-News Developments and direction

A vote of great thanks was expressed to Audrey for her 10 years of tirelessly producing the very successful city centre e-news, and assisting new editor Emily, with the handover.

Emily shared a draft of how the November E-news might look and has invited feedback. The E-news will be sent out via Mail chimp, and people will be able to subscribe to it and/or become CCRG members. Deadline for any contributions is 10 November, with publication 15 November approximately.

Wrap Up

The meeting expressed it's thanks to Noelene and Adam for their amazing dedication and time to CCRG over the year.

Meeting closed: 7.45pm

Next:

CCRG AGM: Monday 2 September 2019

CCRG 2018 Mtgs: Ellen Melville Centre, Betty Wark Rm, ground floor: 3 Dec.

CCRG 2019 Mtgs: Ellen Melville Centre, Betty Wark Rm, ground floor: (No Jan Mtg) 4 Feb, 4 Mar, 1 Apr, 6 May, 10 Jun, 1 Jul, 5 Aug, 2 Sept (AGM), 7 Oct, 4 Nov, 2 Dec

City Centre Advisory Board Mtgs: Reception Rm L2 Town Hall - Wed 3-5pm - 21 Nov (No meeting in Dec or Jan)

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Attachment B - 2018 AGM Agenda

City Centre Residents' Group Annual General Meeting 5 November 2018 Chairs 2018 Report

2018 has been another very busy year for the CCRG and our workload is likely to increase as the residential population of the city also increases. Current estimates have the population at 50,000 with the 2040 estimates being around 145,000 so our focus is on the infrastructure we build today and making sure that the development approach is a 'people first' one – as the adage goes "what's good for people, is always good for business".

On a month by month basis the following are some highlights of our meetings over the past twelve months.

November 2017 AGM

The following were elected to the CCRG committee

Noelene Buckland(Chair), Adam Parkinson (Secretary), Fiona McLaughlin (Treasurer), Emily Reeves, Ardeth Lobet, Audrey Van Ryn, David Roos, Kristina Pickford, Timothy Hannah and Michael McKeown.

Members discussed and reached agreement on our positions statements for Transport, Parks Community and Lifestyle, Environmental Development and Management, Auckland Development, Economic and Cultural, Governance and Support. With the recent adoption by Council of the reviewed Auckland Plan these position statements will need to be reviewed to match i.e.

- Belonging and Participation
- Māori Identity and Wellbeing
- Homes and Places
- Transport and Access
- Environment and Cultural Heritage
- Opportunity and Prosperity.
- Development Strategy.

December 2018

The City Centre Acting Senior Sergeant Mark Clayton, Community Police Attendance Officer In Charge of Youth & Communities for the city centre attended the meeting to discuss noise, security and policing.

A funding application made to the WLB

WLB Plan launched and the CCRG made submissions to this.

Minister of Transport contacted to arrange a meeting with the CCRG.

Submission made on Federal Street Shared Space project.

Open Day at EMC and submissions made on universal access to the facility.

Major concerns about noisy construction works and who polices these.

CCRG totally support for less plastics in the environment including no single use plastic bags

Initial discussions on the America's Cup hosting proposals and the hotel development on St. Pats Square.

February 2018

CCRG had a stand at the Myers Park medley with good opportunity for promotion.

Discussion on the Victoria Quarter and how little funding is contributed to this area which has the largest population in all of the city centre area.

Monthly engagement set up with Auckland Transport.

ACCRG attended the YMCA opening.

Major concerns around privatizing public space, i.e. ASB Tennis/lower domain drive.

Discussion on the very poor maintenance of public space in the city centre.
Feedback prepared on the Auckland Plan Refresh and Councils Long Term Plan.
Discussion on POAL 30 year plan.
CCRG discussion on America's Cup proposal and letter sent to Minister Parker and the Mayor requesting that they not support any further extensions into our harbor.
Regular monthly meeting set up with Heart of the City to discuss city centre matters.
Regular monthly meeting set up with WLB Chair to ensure a more joined up approach to development in the city centre.

March 2018

Constable Clinton Loveday Auckland Central Police, Area Prevention Team in presented to the meeting.
Discussion on Victoria Quarter petition and the Hobson/Nelson Street developments.
Progress on discussions with Auckland Transport about buses in the city centre.
Update on car share parking installations in the city centre (City Hop Cars).
Request notification of the proposed hotel development at 51-53 Albert Street.
Progress on replacing the dying trees in the newly developed Freyberg Place.
More concerns over lack of maintenance on city centre streets/public spaces.
Update on Quay Street seawall work which will be very disruptive one it gets underway.
Discussion as to how the K Road BID properties that sit outside of the CCTR area might qualify for CCRG membership.
Meeting with Healthy Waters to discuss amalgamation of previous councils various water rights.

April 2018

John Smith from Panuku presented on the proposed dolphins at the end of Queens Wharf.
CCRG presented to the WLB on their Long Term Plan
Discussion on Victoria Quarter pedestrian improvements
Regular meeting set up with Auckland Transport to discuss small transport projects
Audrey Van Ryn initiated a pilot project to provide showers for homeless people at EMC and obtained funding from WLB.
Met with and supported the Housing NZ social housing redevelopment on Greys Avenue
Continuing discussions around the lack of maintenance and mess from the commercial refuse collection in the city centre.
Continued regular meetings with POAL
Supported Council Smoke Free policy for outdoor dining in public spaces – to be rolled out as licenses are reviewed.
Submission on the America's Cup base completed.
Met with Activate Auckland to discuss funding for CCRG research project around the role and functions of the CCRG and the residential contribution to the CCTR

May 2018

Chris Farrelly, City Centre Mission, presented to the meeting on their proposed new social housing development in Hobson Street which we have supported.
Initial discussion on how residents in the south/west area of the K Road BID could become members of the CCRG – suggestion is a new category of Associate Member.
Meeting with Auckland University to discuss their student residential needs.
Update from Activate Auckland on city centre activation during construction projects.
Discussion on disposal of council properties in the city centre and the process expected for this.
Presentation to WLB on our submission to their LTP.

June 2018

Confirmation of submission on proposed pedestrian mall for Freyberg Place requesting instead that the road be formally stopped under the Local Government Act and vested in Auckland Council rather than Auckland Transport continuing with an interest in what is a key public open space in the city centre.

Regular monthly Red Hat dinner set up by Audrey Van Ryn somewhere in the city centre.
Meeting with Chris Darby to discuss the Auckland Plan and Long Term Plan.
New social support page set up on CCRG website
June E-news publication items discussed.
Letter to the Mayor congratulating the Auckland Plan team on a very good process and the final document.
Letter to ATEED congratulating them on their new Destination Strategy 2025.
Lack of public consultation following the Waterfront Plan refresh of major concern to CCRG but Panuku advise that this will take place once the Auckland Plan is complete.
Submission on Auckland Transport NX2 bus route (Universities) expressing concern over buses idling immediately outside residential building and the proposal to remove trees from upper Wellesley Street.
Discussion on how CCRG can support the Urban Forest proposal.
SPICE film on living in the city centre completed and shared at a social function – very positive feedback from all concerned plus various council staff and elected members.
Public Art Plan discussed and all agreed it is very considered and presented document.

July 2018

Update on city centre maintenance received from council with request for feedback from a residential perspective – a submission to be prepared and sent.
Letter sent to council requesting more detailed information on how CCTR funding decisions have been made in the past.
CCRG working with HoTC and ACCAB members to develop a new funding strategy.
Concerns that overweight/over length diesel vehicles that should be using the Grafton Gully motorway are instead using city centre residential streets (reason provided is that they cannot turn onto, or off, some motorway intersections because the corners are too acute).
Submissions completed on Hobson Street, Cook/Sale/Union Streets, and Princes/Shortland Street.
Request for community notice board at EMC will be actioned.
Concerns about noise/events in the city centre to be discussed with WLB member Richard Northey.
Submission on the 51-53 Albert St. proposed hotel development with main entrance & truck bay access off St. Pats Square.
Letter to Cr. Hills thanking for follow up on city centre poor maintenance.
Attending Emergency Management Committee meeting.

August 2018

Wilf Holt: Team Leader Homeless Community, City Mission – CM News and volunteers and
Szening Ooi : AC Transport Advisor, Transport & Infrastructure Strategy re Smart Seeds presented to the meeting.
Low Carbon Network and Inner City Network meetings attended.
Kathy Ross outlined an initial proposed flea market/jumble sale to raise funds for the community fridge at Griffiths Gardens – supported by all.
Meeting with Auckland University re what students would like to see in public spaces around the city centre.
Three days of Environment Court mediation attended for the Americas Cup event and base.
Meeting with the downtown programme team to discuss resident concerns re disruption.
Discussion on the need to merge the CCMP with the Waterfront Plan and refresh as one document
Aotea Centre redevelopment programme discussed – no ACCAB involvement to date nor any public consultation.

September 2018

Cr. Chris Darby made a verbal presentation on the CCMP – no discussion on the Waterfront Plan.
Discussion on draft constitution and CCTR change for consideration at AGM
CCTR funding for CCRG discussed – the Chair to follow up with Council staff.
Initial discussion on councils representation review.

Attending Auckland Transport Traffic Control Committee to discuss submission on Freyberg Place re pedestrian mall or road stopping.
Presentation made to council representation review committee on CCRG submission supporting a new ward in the city centre in the medium term
Letter sent to Crs. Lee and Darby re a city centre perspective on Auckland Transport Statement of Intent.
Securing and developing public space on Queens Wharf a major concern following mooring dolphin, waterfront park and ferry terminal extensions – this to be a major project for CCRG.
CCRG involvement in Auckland Heritage Festival discussed and agreed.
Letter of support sent for Smart Seeds mobile Shower Bus project.
Concerns about the dominance of vehicles & parking in the Auckland Domain and public access in the Domain during the ASB Classic.
The need for an EMC Management Plan discussed and considered essential to support a stronger community lead approach to how EMC and Freyberg Place is managed.

October 2018

Change of constitution rules to be confirmed by CCRG working group for discussion at AGM
Jumble sale details agreed for Griffiths Garden community fridge fundraiser on 20 October.
Submission made Waitemata and Gulf Ward representation review.
Meeting with POAL Engagement Manager, Jordan Hurunui.
Concerns about loss of public toilets in the city centre – to be discussed with community facilities.
Application to be made to WLB for community funding \$3,000
Regular meeting with Auckland Central MP arranged.
Information session on Housing NZ development at 139 Greys Avenue attended.
RFA public meeting attended along with WLB meeting, Low Carbon Network, Taskforce on Alcohol and Safety, central city community network, Emergency Management meeting.
Discussion on City Centre Master Plan refresh to include three major new areas – Queen Street valley (Light Rail and pedestrian), Mana Whenua and Grafton Gully/The Strand area.
Support for Auckland Transport's proposal to consider 30kph max vehicle speed limit in the city centre.
Discussion with other interested entities to oppose the proposed Mooring Dolphins on Queens Wharf successful with six working together and a barrister preparing a single submission.
Submission prepared on AT parking proposal in Gore Street and traffic lane proposals for Halsey Street.

My thanks and appreciation for the enormous amount of work that the CCRG team have completed in the past year. There is a huge amount of development taking place in the city centre and it is heartening to see that we have managed to provide a resident perspective on most of these.

Noelene Buckland
Chair
CCRG

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Attachment C – CCRG AGM 2018

Financial Statement 1 July 2017 – 30 June 2018

Cash on hand at ASB Account	1-Jul-17			\$ 658.93
Membership subs	48		480.00	
Auckland Council Grant			908.27	
Hall hire		-577.00		
PO Box Fee		-175.00		
Posters		-217.06		
Domain Name		-24.73		
Website Annual Fee		-203.29		
Bank Fees		-21.60		
		-		
		1218.68	1388.27	828.52
Cash on hand in ASB Account	30-Jun-18			\$ 828.52

Cash on Hand as of 15 October 2017 \$817.67

Prepared by:

Fiona McLaughlin

Treasurer

Auckland City Centre Residents Group

**RULES OF THE
AUCKLAND CITY CENTRE RESIDENTS' GROUP INCORPORATED**

AGM 2018 Suggested Rules Revisions

Highlights/Major Changes

- 1. Added section 1a. Purpose. - **People First - The Residents' Voice for Auckland's City Centre.****
2. Simplified Objectives
3. Section 4. Membership - Now 3 classes. Added two classes of membership – Associate Individual Membership (residents in K Rd Business Improvement District not in CCRG member area, Appendix A) and Affiliate Membership (Individuals and groups interested in city centre but not qualifying for Full or Associate Individual Membership).
4. Section 7.5. - Added Deputy Chairperson to officers elected by members.
5. Appendix A - Changed 2005 Auckland City map to 2012 Auckland Council City Centre Rating Area map. The 2012 map is clearer and precisely defines our Full Individual Membership qualifying area.
6. Other changes were primarily housekeeping to incorporate the changes highlighted above. Some earlier version spelling and grammar errors are also corrected.

RULES OF THE AUCKLAND CITY CENTRE RESIDENTS' GROUP INCORPORATED

1. Name

The name of the Association shall be Auckland City Centre Residents' Group Incorporated (hereinafter called "the CCRG").

1a. Purpose

People First - The Residents' Voice for Auckland's City Centre.

2. Objectives

2.1 To represent and advocate for the interests of Auckland city centre residents on all aspects of living in the city centre to Auckland Council and other relevant agencies/organisations.

2.2 To cooperate with other Auckland organisations having similar objectives and to provide quality advice to support Auckland City Centre Advisory Board recommendations on funding allocations from the City Centre Targeted Rate.

3 Powers

3.1 The CCRG has the widest possible powers to do all things which may be necessary to pursue the CCRG's objectives, including (but not limited to) the following powers:

3.1.1 To purchase, take on, lease, exchange, hire, or otherwise acquire any real or personal property, and sell, mortgage, dispose of or otherwise deal with any real or personal property of the CCRG and any rights or privileges which the CCRG thinks necessary or expedient for the purposes of attaining the objectives of the CCRG or promoting the interests of the CCRG, its Members or any other persons.

3.1.2 To use the funds of the CCRG as the CCRG may consider necessary or proper to:

3.1.2.1 pay the costs and expenses of the CCRG; and,

3.1.2.2 further the objectives of the CCRG; including the employment of solicitors, agents, officers and servants as necessary or expedient.

3.1.3 To engage in prosecuting, defending or otherwise taking legal action or legal proceedings on behalf of the CCRG and for that purpose, to expend such moneys and employ such solicitors, counsel, or other advisors as the CCRG may think fit.

3.1.4 To apply for and acquire any licences or permits deemed necessary by the CCRG.

3.1.5 To open and operate bank accounts of whatever nature or subject to such conditions as the CCRG thinks fit.

3.1.6 To assist any charity or charitable purpose by such financial or other means as the CCRG thinks fit.

3.1.7 To borrow or raise money by any means and upon such conditions as the CCRG thinks fit.

3.1.8 To employ staff and nominate contractors for such purposes and for such periods and subject to such conditions as the CCRG thinks fit.

3.1.9 PROVIDED THAT the CCRG shall not lend money at less than current commercial rates, having regard to the nature and term of the loan, to any person (as defined in the Income Tax Act (1994):

3.1.9.1 who is a Member of the CCRG;

3.1.9.2 who is a shareholder or director of any company by which any business of the CCRG is carried on; or,

3.1.9.3 who is a settlor or trustee of a trust that is a shareholder of any company by which any business of the CCRG is to be carried on; or,

3.1.9.4 if the person, company, settlor, trustee, shareholder, director referred to in any of paragraphs **3.1.9.1** to **3.1.9.3** of this Rule are Associated Persons (as defined in the Income Tax Act 1994).

4. Membership

4.1 There shall be three types of CCRG membership. These membership types and eligibility criteria are:

4.1.1 Full Individual Membership open to all *fulltime* residential owner/occupiers and residential tenants of residential property tenancies located within the boundaries of Auckland Council City Centre Rating Area. The attached map, marked "Appendix 1," [Auckland Council City Centre Rating Area](#), dated 27 June 2012 (retrieved 28 October 2018) shows the area of membership eligibility. Full Individual Membership provides full voting rights.

4.1.2 Associate Individual Membership open to all *fulltime* residential owner/occupiers and residential tenants of residential property tenancies located outside the City Centre Rating Area but within the Business Improvement District (BID) - Karangahape Road (K Rd) area east of the K Rd over bridge (Southern Motorway). The attached map, marked "Appendix 2," [Business Improvement District - Karangahape Road](#), dated

27 June 2012 (retrieved 28 October 2018) shows the area of membership eligibility east of the K Rd overbridge (Southern Motorway). Associate Individual Membership provides all voting rights except in relation to City Centre Targeted Rate funded projects.

4.1.3 Affiliate Membership open to any person or group, located within the Auckland Council area, wishing to support CCRG objectives (section 2 Objectives) while providing a non-resident perspective. Affiliate Membership offers no voting rights.

4.2 The term *fulltime* when used to describe residential owner/occupiers and residential tenants of residential tenancies located within the boundaries of Auckland Council denotes that the applicant's qualifying residential tenancy is their declared principal permanent *fulltime* residence.

4.3 Any eligible residential owner/occupier or tenant, under Rule 4.1.1 or 4.1.2, wishing to become a Member may do so by making application either at any meeting of the CCRG, or writing to the Secretary, and by payment of any requisite subscription.

4.4 Any person or group under Rule 4.1.3 wishing to become a Member may do so by making application either at any meeting of the CCRG, or writing to the Secretary, and by payment of any requisite subscription. **For Affiliate Membership, as described in Rule 4.1.3, the CCRG Committee is empowered to accept or decline applications.**

4.5 In those cases where there is more than one owner/occupier or tenant per eligible Auckland Council residential tenancy, each owner/occupier or tenant of that eligible Auckland Council residential tenancy will be eligible to apply for full individual membership and may make their individual application either at any meeting of the CCRG, or in writing to the Secretary, and by payment of any requisite individual subscription.

4.6 The membership year and annual date for payment of any requisite subscription shall be concurrent with the CCRG *financial* year.

5. Cessation of Membership

5.1 Any member under sections 4.1.1 or 4.1.2 ceases to be a member when:

5.1.1 removing their *fulltime* residence to a location outside the qualifying areas or,

5.1.2 no longer being an owner/occupier or tenant of a residential property tenancy within those areas and,

5.1.3 giving notice of such to the Secretary and payment of any subscriptions or monies as may be due from such member prior to the receipt of such notice.

5.1.4 Any member under section 4.1.3 Affiliate Membership ceases to be a member by giving notice of such to the Secretary.

5.2 The Executive Committee (also known as the Committee) of the CCRG may remove any Member, person or group from the Membership List for:

5.2.1 Non-payment of annual subscriptions or other monies due from such Member for more than six (6) months;

5.2.2 Misconduct or conduct prejudicial to the policies or interests of the CCRG; or,

5.2.3 Other reason in the Committee's discretion.

5.2.4 Any such action by the Committee is subject to a right of appeal by such member at the next available meeting of the Committee or General Meeting of the CCRG, whichever is next scheduled. Such member shall give notice of any such appeal in writing to the Secretary at least twenty-one (21) days prior to the date of the next available Committee or General Meeting of the CCRG. Notice that an appeal under this Rule is to be heard shall be given by whatever means are adopted for the summoning of next available Committee or General Meeting of the CCRG. Any confirmation of the Committee's or General Meeting's action shall require a two thirds majority of members present at such meeting.

5.2.5 Cessation of Membership howsoever arising shall not relieve any person of any liability incurred prior to cessation, whether for subscriptions or otherwise.

5.2.6 Discharge of any liability may be waived wholly or in part by resolution of a two-thirds majority of Members present at a General Meeting of the CCRG.

6. Register of Members

6.1 The Secretary of the CCRG shall keep a register of all Members, including each Member's name, address of residential eligibility, postal address if different, contact telephone numbers, email ID if applicable, occupation or business, current subscription paid up status, and the date on which each became a member.

7. General Meetings of the CCRG

7.1 Meetings of the CCRG at which all members and city centre residents shall be entitled to be present shall be the Annual General Meeting and other such General Meetings as may be summoned.

7.2 An Annual General Meeting shall, at least once in every calendar year and within the period of three months after the expiration of each financial year of the CCRG, be convened. All current members will be entitled to attend.

7.3 The Annual General Meeting, and any other General Meetings as may be called, shall be summoned by the Secretary as directed by the Committee.

7.4 The Annual General Meeting shall:

7.4.1 Receive and confirm the Minutes of the last preceding Annual General Meeting and of any other General Meeting held since that meeting;

7.4.2 Receive the Annual Report prepared by the Chairperson describing the activities of the previous year,

7.4.3 Receive the balance sheet, statement of accounts and a Financial Report for the previous year, prepared by the Treasurer;

7.4.4 Establish any annual subscription rate for the following year,

7.4.5 Appoint an Auditor if so decided;

7.4.6 Elect a Committee (also known as Executive Committee) for the ensuing year comprising no less than five and up to ten Members of the CCRG; and,

7.4.7 Consider any other business.

7.5 The Committee will elect from amongst its members the Chairperson (Chair), Deputy Chairperson (Deputy Chair), Secretary and a Treasurer of the Auckland City Centre Residents' Group Incorporated.

7.6 The Committee may from time to time direct the Secretary or Chairperson to summon a General Meeting of the CCRG for one or more purposes.

7.7 The Secretary or Chairperson shall on a requisition signed by any ten (10) Members of the CCRG summon a General Meeting of the CCRG for one or more reasons stated in writing in that requisition. Any such meeting shall be held within a period stipulated in the requisition being not less than one calendar month after the date on which the requisition is received by the Secretary or Chairperson.

7.8 The means adopted for summoning such requisitioned General Meeting shall specify the business (including Notice of Motion) to be conducted and no other business shall be conducted at that General Meeting.

7.9 The summoning of any General Meeting of the CCRG shall be by adequate circular, advertisement or other means at the discretion of the Officer summoning the meeting and be such as may reasonably be expected to give notice of the meeting to all Members of the CCRG.

7.10 No Notice of Motion shall be required for any matter dealt with at any General Meeting of the CCRG unless otherwise provided in the Rules of the CCRG.

7.11 A quorum at any General Meeting of the CCRG shall be ten (10) Members of the CCRG.

7.12 If, within half an hour after the appointed time for the commencement of a General Meeting of the CCRG, a quorum is not present, then the meeting shall stand adjourned to the same day on the following week at the same time and (unless another place is specified at the time of adjournment by the person presiding as Chairperson at the meeting or communicated by written notice to Members given before the day to which the meeting is adjourned) at the same place.

7.13 If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the Members present (being not less than three [3] Members) shall constitute a quorum.

8. Meetings of the Executive Committee (also known as the Committee)

8.1 The Committee shall meet no less frequently than once in each calendar month except that meetings may not be held in December and/or January at the discretion of the Chairperson or Secretary.

8.2 The Chairperson or Secretary shall on a requisition signed by any five (5) members of the Committee summon a meeting of the Committee for one or more purposes stated by them in writing. Any such meeting of the Committee shall be held within a period stipulated in the requisition being not less than (21) days after receipt of the requisition.

8.3 A quorum at a Committee meeting shall be 50% of (or the next higher whole number) of the members of the Committee. A quorum may consist of members present, in person, or virtually. If one or more members are present by virtual means, all members' communications must be capable of being heard and/or seen by all other members present.

8.4 The Committee shall have the power by majority resolution to co-opt up to a maximum of three additional members drawn from the Members' roll.

8.5 The Committee shall do all such things, make delegations or submissions and issue such directions as they may consider necessary or expedient for the wellbeing of the CCRG and the conduct of its affairs. The decisions of the Committee shall be final and binding unless and until set aside by a General Meeting of the CCRG summoned for the purpose.

8.6 The Committee may from time to time appoint some qualified person to prepare an annual audit of accounts for each twelve (12) month period ending on 30 June.

8.7 The Committee may invite to their Meetings delegates from other associations, bodies, legally constituted authorities and registered businesses having similar objectives, and may send members of the Committee as delegates to meetings of such other associations, bodies, legally constituted authorities and registered businesses for particular purposes. CCRG Members who wish to

address the Committee on any nominated subject must first make their request in writing. They will have speaking rights but no voting rights.

9. Summoning Time and Place of any Meeting

9.1 Any General Meeting of the CCRG or Meeting of the Committee shall be summoned by the Chairperson or Secretary and, except as otherwise provided in these Rules, shall be at such time and place as the summoning Officer may determine.

10. Officers of the CCRG

10.1 The members of the Committee shall hold office from the date of the Annual General meeting at which they are elected for a period of one (1) year until the date of the next such Annual General Meeting one year hence. If any of the CCRG offices become vacant during that time, the Committee shall, or in the case of Committee member vacancy, elect one or more Members of the CCRG as required to fill the vacant office or offices until the next Annual General meeting of the CCRG.

10.1a If a Committee member does not attend at least three meetings which they are eligible to attend, during any twelve month period, their membership on the Committee shall cease.

10.2 If for any reason an Annual General Meeting of the CCRG is not held when due under Rule 7, the Members of the CCRG holding offices at that time shall continue to hold office until the last day of June in the following year or such earlier time as a General Meeting of the CCRG can be convened to conduct the business of an Annual General Meeting and/or such other business as the Committee may consider necessary in the circumstances.

10.3 Office holders shall when their terms of office expire be eligible for re-election.

10.4 No Member of the CCRG shall be elected to any office in their absence unless they have lodged notice of willingness to accept such office with the Chairperson or Secretary.

10.5 The Secretary and Treasurer shall:

10.5.1 Keep proper minutes of meetings and records of all matter, including a register of Members.

10.5.2 Forward to the Registrar of Incorporated Societies each year the annual statements required under the Incorporated Societies Act 1908.

11. Procedure at General Meetings of the CCRG and Committee Meetings

11.1 The Chairperson shall preside at all Meetings provided for in these Rules except that in the Chairperson's absence, or the Chairperson is unable or unwilling to act, the Deputy Chairperson, if present, able and willing, shall

preside. Otherwise, the Members present shall elect one of their number to preside as Chairperson at the meeting.

11.2 Only currently paid up Members shall be entitled to vote at any Meeting.

11.3 Voting shall be by show of hands or otherwise as the Member presiding at the meeting shall direct. A declaration by the presiding Chairperson on a show of hands (for example, that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost or an entry to that effect has been entered into the Minute Book of that meeting) shall constitute evidence of the outcome of the resolution without proof of the number or portion of votes recorded in favour of or against that resolution.

11.4 Not used.

11.5 All decisions at Meetings shall be made on Motions proposed and seconded and, unless otherwise provided for in these Rules, carried out by a simple majority of Members present and voting.

11.6 Members of the CCRG shall each have one vote. The Member presiding as Chairperson at a Meeting shall in addition have a casting vote.

11.7 Any five Members present or by proxy at a General meeting of the CCRG or two such Members present or by proxy at a Committee Meeting may demand a poll to be taken on any matter being dealt with. A poll may be demanded at a meeting either before or after the vote is taken upon a resolution.

11.8 When a poll is demanded at a General Meeting of the CCRG or a Committee Meeting, the poll shall be taken:

11.8.1 immediately in the case which relates to the election of a presiding Chairperson at the meeting or to the question of adjournment; or,

11.8.2 in any other case, in such manner and at such time before the closing of the meeting as the Chairperson directs. Resolution of the poll on the matter shall be deemed to be the resolution of the Meeting on that matter.

12. Financial Year and Control of Funds

12.1 Control of funds and the financial affairs of the CCRG shall be the responsibility of the Committee.

12.2 No expenditure of the CCRG's funds shall be incurred or committed except with the authority of the Committee.

12.3 The financial year of the CCRG shall be from 1 July through 30 June.

12.4 The financial records of the CCRG shall be kept by the Treasurer under the discretion of the Committee who shall see that the annual accounts are submitted to each Annual General Meeting of the CCRG.

12.5 The CCRG may appoint a professionally qualified person on an annual basis to carry out the functions of Auditor set out in this rule; no person who is an Officer or Member may be appointed as Auditor, the remuneration of the Auditor shall be fixed by the CCRG; the Auditor shall be provided with a list of all books kept by the CCRG and shall at all reasonable times have access to the books and documents of the CCRG; the Auditor may, in Investigating such accounts, examine the Committee or any Officers of the CCRG; the Committee and Officers of the CCRG shall at all times render all assistance to the Auditor, the Auditor shall provide the CCRG Members with a report regarding the accounts and statements; such report to state whether, in the auditor's opinion, the accounts and statements are full and fair accounts and statements containing the particulars required by the Rules, whether the accounts and statements have been properly drawn up so as to exhibit the correct and true view of the CCRG's affairs; and, this report shall be read together with the report of the CCRG at the Annual General Meeting.

12.6 The CCRG's funds shall be banked in one or more accounts to be maintained in a Trading Bank operating full retail banking facility throughout New Zealand.

12.7 All cheques, promissory notes and bills of exchange shall be signed, endorsed or otherwise executed by any two of the following officers named: the Chairperson, Deputy Chairperson, Secretary, Treasurer or Executive nominated by the Committee.

12.8 All funds and property of the CCRG are to be applied solely to further the objectives of the CCRG. No income or property to be paid or transferred directly or indirectly to any Member. This will not prevent payment of reasonable remuneration or expenses to any Member of the CCRG for any services performed by them for the CCRG. A Member may charge for any services carried out by them where the CCRG would have had to pay for that service if it were carried out by someone who was not a Member.

12.9 Property owned by the CCRG shall be the responsibility of the Secretary or other Member of the CCRG if so resolved.

13. Registration and Alteration of the Rules

13.1 The Rules of the CCRG or any of them may be altered, added to or rescinded pursuant only to a Special Resolution of a General Meeting of the CCRG provided that no addition to or alteration or rescission of the Rules shall be effective if such addition, alteration or rescission affects the charitable objects, pecuniary benefits or winding up clauses.

13.2 A written statement of proposals for any such changes in the Rules shall be made available to all Members in advance of the General Meeting of the CCRG summoned for the stated purpose of moving such changes to the Rules, and on specific request of any Member. The Notice of the Meeting shall indicate the general nature of the changes proposed and their wording.

13.3 The Rules of the CCRG and any changes to them are subject to the requirements of the Incorporated Societies Act 1908, including registration by the Registrar of Incorporated Societies.

14. By-laws and Regulation

14.1 The Committee or any sub-committee duly authorized pursuant to Rule 8.5 may from time to time make, rescind or amend such regulations or by-laws not inconsistent with the Incorporated Societies Act 1908 or these Rules, which are considered to be desirable for the day to day operation and management of the business, affairs and administration of the CCRG.

15. Common Seal

15.1 The common seal of the CCRG shall be kept in the custody of the Secretary.

15.2 The common seal shall not be affixed to any instrument except by authority of the Committee. The affixing of the common seal shall be attested by the signatures of two Committee Members.

16. Custody of Books, etc.

16.1 Except as otherwise provided by these Rules, the Secretary shall keep in their custody or under their control all records, books and other documents relating to CCRG.

17. Service of Notices

17.1 For the purposes of these Rules, a notice may be served by or on behalf of the CCRG upon any member either personally, by sending it by post or transmitting it electronically by email to the Member's address or email ID shown in the Register of Members.

17.2 Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document the document shall, unless the contrary is proved, be deemed for the purposes of these Rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

18. Registered Office

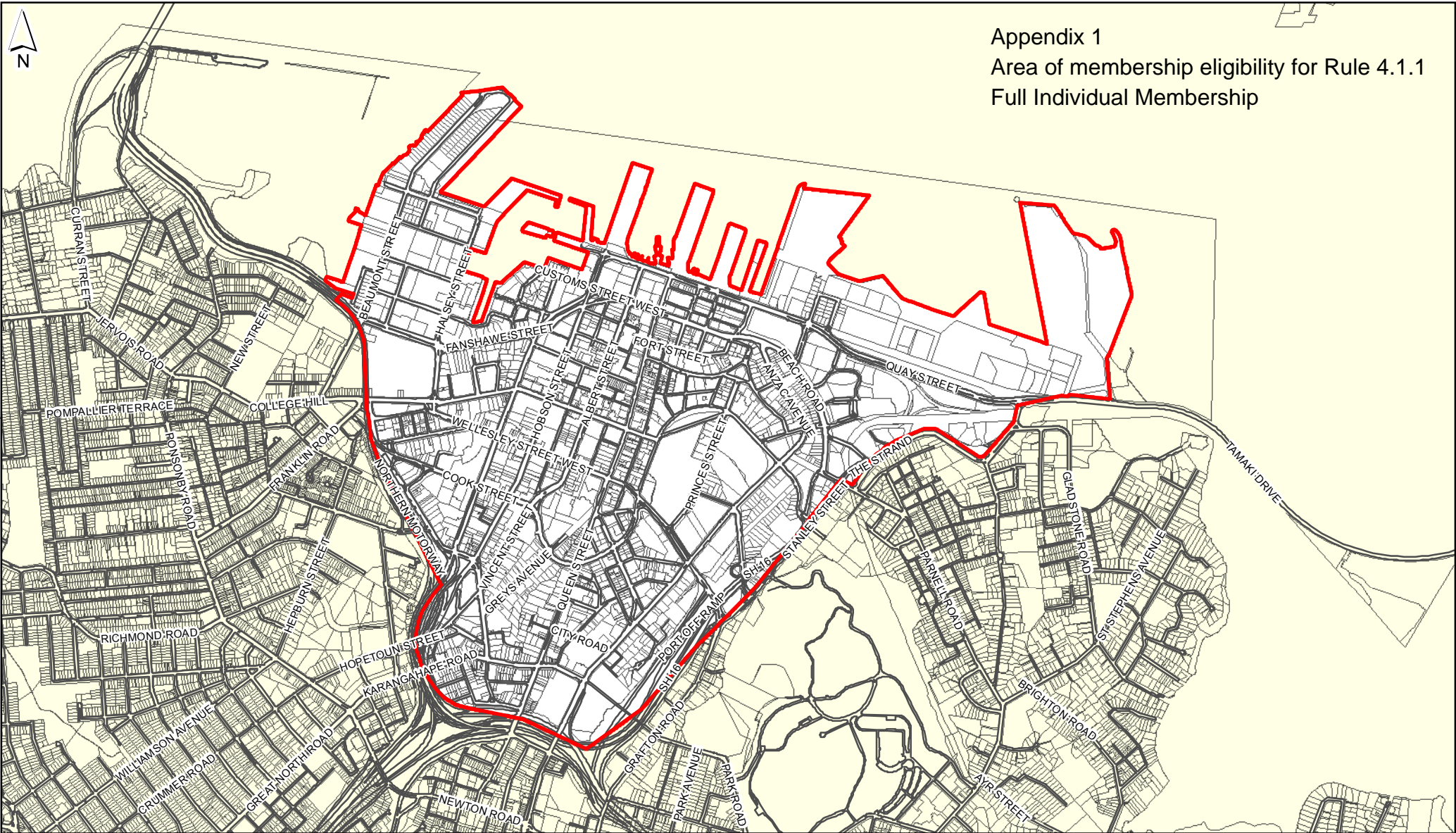
18.1 The Registered Office of the CCRG shall be situated at such address as may from time to time be decided at a General Meeting of the CCRG. Notice of such address and any change shall be given to the Registrar of Incorporated Societies.

19. Winding Up

19.1 Should the dissolution of the CCRG be deemed necessary, then two (2) General Meetings must be held in accordance with Section 24 of the Incorporated Societies Act 1908. The first General Meeting shall be called to

pass a resolution to wind up the CCRG and must be carried by a majority of valid votes. The second General Meeting must be called (not earlier than thirty [30] days after the first General Meeting) to confirm the resolution to be passed.

19.2 If, upon winding up or dissolution of the CCRG there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the Members of the CCRG. Such remaining property shall be given or transferred to some other charitable organisation or approved body within New Zealand having objects similar to the objectives of the CCRG. In the event of the Committee being unable to decide, the remaining assets are to be distributed as a judge of the High Court of New Zealand directs.



Appendix 1
 Area of membership eligibility for Rule 4.1.1
 Full Individual Membership

City Centre Rating Area

Scale at A4 - 1: 22000

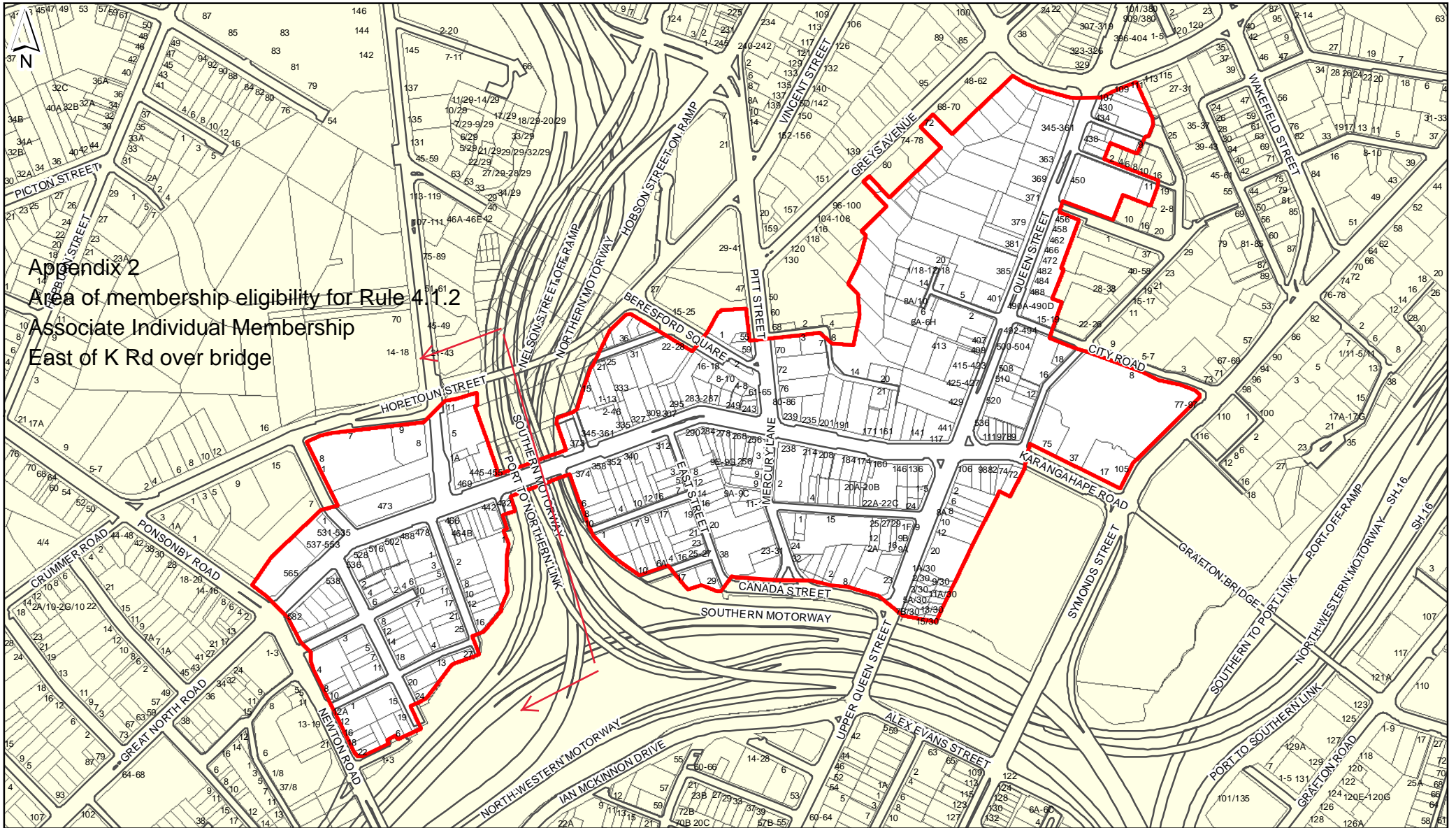
CCRG Rules - Appendix 1
 Area of membership eligibility for Rule 4.1.1
 Full Individual Membership

This mapplan is illustrative only and all information should be independently verified on site before taking any action. Copyright Auckland Council. Land Parcel Boundary information from LINZ (Crown Copyright Reserved). Whilst due care has been taken, Auckland Council gives no warranty as to the accuracy and completeness of any information on this mapplan and accepts no liability for any error, omission or use of the information.
 Height datum: Auckland 1946.

Date: 27 June 2012
 Ref Number: SD330063

Published Name: \\Projects_Programmes\Rates modelling\mxd\Targeted Rating Maps Auckland Council - Landscape.mxd





Appendix 2
 Area of membership eligibility for Rule 4.1.2
 Associate Individual Membership
 East of K Rd over bridge

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 Height datum: Auckland 1946.

Date: 27 June 2012
 Ref Number: SD330063

Published Name: \\Projects_Programmes\Rates modelling\mxd\Targeted Rating Maps Auckland Council - Landscape.mxd

Business Improvement District - Karangahape Road

Scale at A4 - 1: 6000

CCRG Rules - Appendix 2

Area of membership eligibility for Rule 4.1.2
 Associate Individual Membership



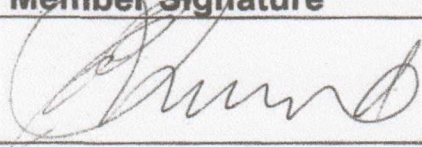
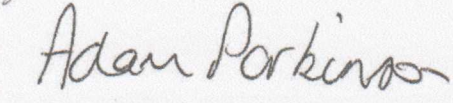
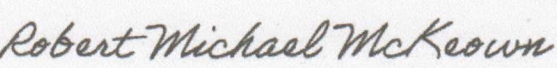
Auckland Council
 Te Kaunihera o Tāmaki Makaurau

This was, before alterations, a true and complete copy of the Adobe PDF version of the RULES OF THE AUCKLAND CITY CENTRE RESIDENTS' GROUP INCORPORATED, society number 1839656, as retrieved from the MBIE Companies Office web site 1 October 2018.

– Michael McKeown 28 October 2018.

NB:

1. **Yellow highlight** of a section number is intended to bring attention to sections where alterations have been made.
2. This is a complete copy of the updated RULES with the alterations underlined.
3. These alterations to the RULES have been made in accordance with the Rules of the Auckland City Centre Residents' Group Incorporated. Approved at the Annual General Meeting held 5 November 2018.
4. This copy of the alteration to rules has been signed below by three members of the Auckland City Centre Residents' Group Incorporated.

Member Signature	Printed Name	Date
	Noelene Buckland	6 November 2018
	Adam Parkinson	6 November 2018
	Michael McKeown	6 November 2018